

Scotland Route 2: **Adult Training**



BEFORE YOU START

You must have 12 months' experience working in the electrical field and be in full-time employment with an electrical contractor who is prepared to support you through the Scottish Joint Industry Board (SJIB) Adult Training Scheme. You and your employer must complete and return the [SJIB Adult Training Scheme Application Form](#) to the Scottish Electrical Charitable Training Trust (SECTT) no later than 30 June to reserve your place at your preferred training centre. SECTT will review your application and, if approved, you and your employer will be advised where and when the course will begin. You don't need to pay for training and will [earn while you learn](#).



REGISTRATION

All adult trainees are [registered as Modern Apprentices](#) with the SJIB and Scottish Qualifications Authority (SQA). Your training starts on the day you first attend an approved training centre. You will receive an SJIB Adult Trainee (ECS) card, valid for five years.



FIRST STAGE

This stage incorporates on-the-job practical training with attendance at an approved training centre for one week, followed by day release every two weeks and an additional week throughout the academic year. You must complete the appropriate first stage approved training centre coursework and site evidence, captured in an ePortfolio and normally completed within one year.



SECOND STAGE

This stage incorporates on-the-job practical training and approved centre training by day release every two weeks, plus an additional two full weeks throughout the academic year. You must complete the appropriate second stage approved training centre coursework and site evidence, captured in an ePortfolio and normally completed within one year.



THIRD STAGE

This stage incorporates on-the-job practical training and a further week of inspection and testing training at an approved training centre. You must complete the appropriate third stage approved training centre competencies and site evidence, captured in an ePortfolio. You must also gain a minimum of 12 months' site experience at this stage.



FINAL INTEGRATED COMPETENCE ASSESSMENT (FICA)

Your employer should complete the [FICA Self Assessment Checklist](#) with you and, once they determine you're ready to take the FICA, they will complete an Employer's Declaration. Before taking the FICA, you can refer to the [FICA Guidance](#) which contains advice and practical examples to help you prepare. You must complete this stage within five years of registration.



QUALIFIED ELECTRICIAN

On completion you will be a qualified electrician and will be issued with the following:

- SJIB FICA Certificate
- SJIB Craftsman's Certificate
- SJIB Electrician's (ECS) Grade Card
- Modern Apprenticeship Completion Certificate
- SVQ in Electrical Installation (SCQF 7) Certificate